

PRE-INSPECTION CHECKLIST TO REMOVE LIVE TREES IN THE BOROUGH OF ALPINE
(for building permit)

ENVIRONMENTAL COMMISSION
BOROUGH OF ALPINE
100 Church Street, Alpine, NJ 07620

In order to facilitate accurate inspections for Site Plan approvals and avoid unnecessary delays please complete the following form and return to the Building Department. Upon receipt of this form the Environmental Commission will proceed to schedule the on-site inspection. Inspections will be conducted the 4th Thursday of each month. Applications must be submitted to the Building Department seven days prior to the inspection. It is strongly advised that you or your representative attend this inspection.

1. Have you submitted 5 complete Site Plans to the Building Department at Borough Hall?
Yes _____ No _____
These plans must be current with all revisions. Date Submitted _____
2. Are property lines on the property clearly indicated? Yes _____ No _____
3. Are septic bed areas clearly staked? Yes _____ No _____
4. Are proposed building locations, dwellings, pool, tennis court, garage, driveways, etc. clearly marked on the site plan and the property? Yes _____ No _____
5. Are all trees on the property indicated on the Site Plan by size and species?
Yes _____ No _____
6. Are all trees proposed to be removed clearly indicated on the Site Plan by shading and marked with an X? Yes _____ No _____
7. Are all trees proposed to be removed marked with a ribbon on site (do not mark with paint)? Yes _____ No _____
8. Have all necessary bonds been posted? Yes _____ No _____
9. Has a silt fence outlining all areas of disturbance been indicated on the Site Plan and installed on the Site? Has an orange blaze fence been installed to protect remaining trees?
Yes _____ No _____
10. Certificate of current insurance verified Yes _____ No _____
11. Copy of current license verified Yes _____ No _____

The Environmental Commission will NOT inspect sites if all the above criteria have not been met.

Name (please print) _____ Phone # _____

Address of Property _____ Block# _____ Lot(s)# _____

I understand that failure to comply with any of the above requirements will result in unnecessary delays.

Signature _____ Date _____