

**MAYOR AND COUNCIL  
REGULAR MEETING  
March 27, 2024 @ 7:30 PM  
Borough Hall – 100 Church Street – Alpine, NJ  
(This meeting was recorded in its entirety)**

**CALL TO ORDER/ PUBLIC ANNOUNCEMENT/PLEDGE OF ALLEGIANCE**

The Mayor and Council, Borough of Alpine, convened for this Regular Meeting on March 27, 2024 at 7:30 P.M. in the Alpine Borough Hall. The Public Announcement was read: *In accordance with the provisions of the New Jersey Open Public Meetings Law, the notice of this Regular meeting has met the requirements of the law by being e-mailed to The Record, posted on the bulletin board of the lobby in the Borough Hall and a copy filed in the office of the Borough Clerk.*

**ROLL CALL**

Paul H. Tomasko, Mayor	Present	Gayle Gerstein, Council President	Present
Steven Cohen, Councilman	Present* <i>phone</i>	Vicki Frankel, Councilwoman	Absent
Arthur Frankel, Councilman	Present* <i>phone</i>	Scott Bosworth, Councilman	Present
David Kupferschmid, Councilman	Present		

**Staff Present on Dais:** Borough Attorney Levi Kool, Borough Engineer Perry Frenzel, Borough Clerk Stephanie Wehmann,

**POLICE PROMOTIONS & SWEARING-IN**

Mayor Tomasko noted 8 candidates were interviewed for these positions. The Mayor administered the oaths of office to Lieutenant Robert Colussi, and Sergeants Brian Prunk and Arthur White in the presence of their friends, family and the entire police department including retired Captain Mike Lizzi and Sergeant Stuart Conboy

**Resolution #059:3'2024: Promotion Of Officer Robert Colussi To Rank Of Lieutenant In The Alpine Police Department**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid  
at the regular meeting of the Alpine Mayor and Council held on Wednesday, March 27, 2024

**WHEREAS**, Chapter 45-1 of the Municipal Code for the Borough of Alpine calls for a Police Department consisting of among other positions, one (1) or more Lieutenants; and

**WHEREAS**, the Mayor and Council for the Borough of Alpine shall promote Patrolman Robert Colussi to the position of Lieutenant; and

**WHEREAS**, this promotion shall be effective on April 1, 2024;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine that Sergeant Robert Colussi be promoted to the position of Lieutenant; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to Police Chief Matthew Kent.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #060:3'2024: Promotion Of Officer Brian Prunk To Rank Of Sergeant in The Alpine Police Department**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid  
at the regular meeting of the Alpine Mayor and Council held on Wednesday, March 27, 2024

**WHEREAS**, Chapter 45-1 of the Municipal Code for the Borough of Alpine calls for a Police Department consisting of among other positions, one (1) or more Sergeants; and

**WHEREAS**, the Mayor and Council for the Borough of Alpine shall promote Patrolman Brian Prunk to the position of Sergeant; and

**WHEREAS**, this promotion shall be effective on April 1, 2024;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine that Patrolman Brian Prunk be promoted to the position of Sergeant; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to Police Chief Matthew Kent.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #061:3'2024: Promotion Of Officer Arthur White To Rank Of Sergeant in The Alpine Police Department**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid  
at the regular meeting of the Alpine Mayor and Council held on Wednesday, March 27, 2024  
**WHEREAS**, Chapter 45-1 of the Municipal Code for the Borough of Alpine calls for a Police Department consisting of among other positions, one (1) or more Sergeants; and  
**WHEREAS**, the Mayor and Council for the Borough of Alpine shall promote Patrolman Arthur White to the position of Sergeant; and  
**WHEREAS**, this promotion shall be effective on April 1, 2024;  
**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine that Patrolman Arthur White be promoted to the position of Sergeant; and  
**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to Police Chief Matthew Kent.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**PUBLIC COMMENTS** None

**REPORT OF THE FINANCE COMMITTEE    ConnectOne Bank    Current Operating Account \$4,311,372.26**

**Resolution #062:3'2024: Return of Bonds and Escrow**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid  
At a regular meeting of the Mayor and Council of the Borough of Alpine held on March 27, 2024 to return the following escrow and/or bonds:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Type</u>	<u>Amount</u>
44	1	Merxhushi, Juxhin	Septic repair	\$ 976.50
72	14.03	Galiotis, Steve & Patricia	Engineering	\$ 569.75
79.03	1	50 Allison Rd Corp/LaBarbiera	Septic Bond	\$10,193.75
			<u>Engineering</u>	<u>243.75</u>
				\$10,437.20
			<b>TOTAL:</b>	<b>\$11,983.45</b>

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #063:3'2024: Emergency Appropriation #1 to Increase the 2023 Temporary Budget**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid  
at a regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, March 27, 2024,  
**WHEREAS**, an emergency has arisen with respect to Current Fund appropriations; and  
**WHEREAS**, no adequate provision has been made in the 2024 Temporary Budget for the aforesaid purpose, and R.S. 40A:4-20 provides for the creation of an emergency appropriation for the purpose, and,  
**WHEREAS**, the total temporary emergency resolutions adopted in the year 2024 pursuant to the provision of Chapter 96, P.L. 1951 (R.S. 40A:4-20) including this resolution total \$3,552.43 and shall be provided for in the 2024 budget.  
**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine, County of Bergen, that in accordance with R.S. 40A:4-20, temporary emergency appropriations be and the same is hereby made for the following and that upon adoption, one certified copy of this resolution be filed with the Director of Local Government Services.

<u>OPERATIONS: Within "Cap"</u>		
Uniform Construction Code O/E	4-01-22-195-020	\$ 1,119.59
Buildings & Grounds O/E	4-01-26-310-020	\$ 913.79
Public Service Electric & Gas	4-01-31-446-020	\$ 1,519.05
	<b>TOTAL:</b>	<b>\$ 3,552.43</b>

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #064:3'2024: Approval of Bills and Claims****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At a regular meeting of the Mayor and Council of the Borough of Alpine held on March 27, 2024 to approve the bills and claims as outlined in the Finance Report.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED****Resolution #065:3'2024: Governing Body Certification of Compliance with EEOC Enforcement Guidance****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At this regular meeting of the Alpine Mayor and Council, County of Bergen, State of New Jersey held on March 27, 2024

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Mayor and Council of the Borough of Alpine hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED****Resolution #066:3'2024: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) FOR CALENDAR YEAR 2024****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At this regular meeting of the Alpine Mayor and Council, County of Bergen, State of New Jersey held on March 27, 2024

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine, in the County of Bergen and State of New Jersey, that an Ordinance entitled:

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) FOR CALENDAR YEAR 2024**

pass on first reading and remain on file with the Clerk for public inspection until public hearing thereon and further consideration thereof, which hearing shall be held in the Council Chambers, Alpine Municipal Building, Church Street, Alpine, New Jersey on Wednesday, April 24, 2024 at 7:30 p.m. prevailing time or as soon thereafter as the matter can be heard, at which time and place all persons interested in said Ordinance will be heard.

The Borough Clerk is hereby directed to publish said Ordinance in full, together with the Notice of Hearing thereon in The Record according to law.

**BE IT FURTHER RESOLVED**, that a copy of said Ordinance shall be posted on the bulletin board in the lobby of the Borough Hall and copies shall be made available to the members of the public who shall request the same.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED****Resolution #067:3'2024: Introduction of 2024 Municipal Budget****OFFERED BY:** Councilman Cohen **SECONDED BY:** Councilwoman Gerstein

At this regular meeting of the Alpine Mayor and Council, County of Bergen, State of New Jersey held on March 27, 2024

**BE IT RESOLVED**, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Alpine, Bergen County, New Jersey for the year 2024.

**BE IT FURTHER RESOLVED**, that the said budget be published in The Record in the issue of April 4, 2024, and that a hearing on the Budget will be held at the Municipal Building on April 24, 2024 at 7:30 PM or as soon thereafter as the matter may be reached.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

Mayor Tomasko wished to acknowledge CFO Marilyn Hayward along with all those who worked on the budget including Council and all department heads. The municipal rate increase is less than last year:

#### **Resolution #068:3'2024: Introduction of 2024 Temporary Capital Budget**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At this regular meeting of the Alpine Mayor and Council, County of Bergen, State of New Jersey held on March 27, 2024

**WHEREAS**, the local capital budget for the year 2024 has not been adopted.

**WHEREAS**, it is desired to Introduce a Bond ordinance

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Alpine County of Bergen, that the following temporary capital budget amendment be made:

#### **CAPITAL BUDGET (Current Year Action)**

1 Project	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	Planned Funding services for Current Year 2024					6 To Be Funded in Future Years
				5a 2024 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Various Capital Improvements & Acquisitions		\$451,000			\$12,030		\$208,970	\$230,000	
<b>TOTALS ALL PROJECTS</b>		\$451,000			\$12,030		\$208,970	\$230,000	

#### **3 YEAR CAPITAL [PROGRAM 2024 – 2026]**

#### **ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

	2 Project Number	3 Estimated Total Cost	4 Estimated Completion Time	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2024	2025	2026	2027	2028	2029
Various Capital Improvements & Acquisitions		\$451,000		\$451,000					
<b>TOTALS ALL PROJECTS</b>		\$451,000		\$451,000					

#### **SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

1 Project	2 Estimated Total Cost	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2024	Future Years				General	Self Liquidating	Assessment	School
Various Capital Improvements & Acquisitions	\$451,000			\$12,030		\$208,970	\$230,000			
<b>TOTALS ALL PROJECTS</b>	\$451,000			\$12,030		\$208,970	\$230,000			

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**TAX ASSESSOR'S REPORT** Report on file.

*These minutes have been approved by the Mayor & Council.*

**MAYOR'S REPORT**

- Mayor's Appointment Sandra Nudelman as Alternate II to the Planning Board for an unexpired position of a two year term ending December 31, 2024. Though not required the Mayor sought Council affirmation. Ms. Nudelman was present in the audience. Mayor Tomasko looks to her to be a future leader in the town.

**Resolution #069:3'2024: Appointment Sandra Nudelman Planning Board Alt II**

**OFFERED BY:** Councilman Kupferschmid **SECONDED BY:** Councilwoman Gerstein

At this regular meeting of the Alpine Mayor and Council, County of Bergen, State of New Jersey held on March 27, 2024 to appoint Sandra Nudelman as Alternate II to the Planning Board for an unexpired position of a two year term ending December 31, 2024

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

- Swim Club Committee has met and he encourages people to join.
- Safety Committee met chaired by Borough Clerk Wehmann. The Committee works to promote employee safety and reduce costs to the Borough.
- He highlighted employee appointments as listed on the consent agenda: John Scialla for construction code official, building subcode official/inspector and plumbing subcode official/inspector, Martha Francis for office assistant in the Clerk's office and Judith Curran as interim assistant in the finance office to learn under CFO Hayward until her retirement May 31<sup>st</sup> at which time Ms. Curran will assume the Finance Office responsibilities.
- Sad to report the passing of former Tax Collector Treasurer Alice Parsells and also George Hamlin, who was recognized as our Grand Marshall several years ago. Mr. Hamlin was the son of current resident, George Hamlin.
- Memorial Day ceremonies are being actively planned for May 27 and hope all will attend. State Senator Holly Schepisi will be the keynote speaker. Grand Marshall will be John Roper.
- Alpine Police Department will host a National Drug Take Back Day on April 27<sup>th</sup> from 10 am to 2 pm in the Borough Hall lobby.
- Environmental Commission will observe Arbor Day on April 26<sup>th</sup>. One of the prior year's seedlings given out by the EC on Arbor Day is now three feet high and will be transplanted to the Borough's corner lot at Church Street and Closter Dock Road to celebrate the success of the program.

**Mayor Tomasko wished to recognize the following regular audience members:**

George Abad who serves on both Zoning Board and Planning board. He attended a long meeting last evening where the application was carried and we thank him for his service.

Robert Policano has been a regular presence at these meetings since moving to town several years ago.

**REPORT OF THE STANDING COMMITTEES**

**Administration Department** No report

**Building Department** Councilman Kupferschmid: 69 scheduled inspections, 4 tree permits, 2 soil moving application and 2 zoning review applications. The report is on file.

**Department of Public Works** Councilman Frankel noted report is on file.

**Fire Department** Councilwoman Gerstein noted statistics are available for review.

**Police Department** Chief Kent present. Mayor Tomasko noted 340 incidents recorded, 23 MV summons issued. Report is on file.

**Resolution #070:03'2024: Accepting the Reports of the Standing Committees**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At the regular meeting of the Alpine Mayor and Council held on March 27, 2024 to accept the reports of the Standing Committees.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**BOARD OF EDUCATION LIAISON'S REPORT** Councilman Kupferschmid noted the presence of school board member Shai Barbi and ASHA member Karen Barbi. A fundraiser gala Alpine Gatsby is planned for May 18 and they ask for everyone's support.

**BOROUGH ATTORNEY'S REPORT** Attorney Kool recommends adding a resolution to the consent agenda.

**BOROUGH ENGINEER'S REPORT** Mr. Frenzel noted they have three and possibly four paving projects in the works and will proceed as soon as pavement warms up. County asked for minor revisions to the Closter Dock Road / Route 9W intersection. Mayor Tomasko noted this has been in the works for several years asking the County for help lengthening the turning lane from Closter Dock Road onto Route 9W.

**UNFINISHED BUSINESS** none

**NEW BUSINESS: CONSENT AGENDA RESOLUTIONS #071:3'2024 - #0:3'2024**

Attorney Kool noted the Borough's labor attending is moving to a new firm and recommends a resolution amending the agenda to add a resolution acknowledging the change and maintain her as special labor counsel.

**Resolution #071:3'2024: Authorizing Amendment to Consent Agenda**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At the regular meeting of the Alpine Mayor and Council held on March 27, 2024 to authorize amending the consent Agenda to add a resolution acknowledging firm change and retaining current special labor counsel.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

*Question arose if Councilman Cohen attended 2/28/2024 meeting by phone. Review noted he was absent.*

**Resolution #072:3'2024: Approval of Minutes Regular Meeting February 28, 2024**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At the regular meeting of the Alpine Mayor and Council held on March 27, 2024 to approve the Regular Meeting Minutes of February 28, 2024.

**VOTE: AYES:** Bosworth, Gerstein, Kupferschmid **Abstain:** Cohen **Absent:** V. Frankel **MOTION APPROVED**

**Resolution #073:3'2024: Approval of Minutes Executive Session Meeting February 28, 2024**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At the regular meeting of the Alpine Mayor and Council held on March 27, 2024 to approve the Executive Session Meeting Minutes of February 28, 2024.

**VOTE: AYES:** Bosworth, Gerstein, Kupferschmid **Abstain:** Cohen **Absent:** V. Frankel **MOTION APPROVED**

**Resolution #074:3'2024: Salary Increases: Municipal Clerk, Chief Financial Officer and Construction Office Technical Assistant**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at the regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, March 27, 2024

**WHEREAS,** the Mayor and Council reviewed the job requirements and performance of the Municipal Clerk, Chief Financial Officer, and Construction Office Technical Assistant finding each worthy of monetary recognition meriting salary adjustments;

**NOW, THEREFORE, BE IT RESOLVED,** as follows:

- The Municipal Clerk will receive an additional \$14,950.00 in annual salary added to 2024 base pay.
- The Chief Financial Officer (including Tax Collector and Treasurer positions) will receive an additional \$4,500.00 added to 2024 base pay.
- The Construction Office Technical Assistant will receive an additional \$2,680.00 added to 2024 base pay.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #075:3'2024: Appointment of Construction Code Official, Building Subcode Official/Inspector & Plumbing Subcode Official/Inspector**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At the regular meeting of the Mayor and Council held on March 27, 2024

**WHEREAS**, per a resolution dated February 28, 2024 **John Scialla** was authorized to serve as Temporary Acting Construction Code Official, Building Subcode Official/Inspector and Plumbing Subcode Official/Inspector, retroactively effective February 27, 2024;

**WHEREAS**, the Borough has determined to appoint Mr. Scialla to serve as Construction Code Official, Building Subcode Official/Building Inspector and Plumbing Subcode Official/Inspector. For these three part-time positions, Mr. Scialla shall receive a combined salary of \$55,000 per the 2024 salary ordinance, without additional benefits; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey that John Scialla be and is hereby appointed to the positions of Construction Code Official and Building Subcode Official/Building Inspector and Plumbing Subcode Official/Inspector, each for a four (4) year term effective March 28, 2024.

**BE IT FURTHER RESOLVED**, these appointments are subject to approval by the Department of Community Affairs to whom a copy of this resolution shall be forwarded upon adoption.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

#### **Resolution #076:3'2024: Employment Office Assistant**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At this regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, March 27, 2024 to confirm employment of Martha Francis as full-time Office Assistant at the starting salary of \$40,000 per year with benefits and conditions of employment per the current Employee Handbook with an effective start date of April 15, 2024.

**BE IT FURTHER RESOLVED**, the Municipal Clerk is hereby granted flexibility to schedule the Assistant's hours that may differ from the Employee Handbook provided the schedule meets the requirements of the office.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

#### **Resolution #077:3'2024: Interim Assistant to Finance Office**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At the regular meeting of the Mayor and Council held on March 27, 2024

**WHEREAS**, per prior resolution dated February 28, 2024 Judith Curran was appointed to the positions of Chief Financial Officer and Certified Tax Collector to become effective June 1, 2024, upon the retirement of current CFO/Tax Collector Marilyn Hayward;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough shall appoint Judith Curran to the position of **Assistant to Finance Office, effective May 1, 2024 through May 31, 2024**, for the purposes of orientation and shadowing under the current CFO/Tax Collector until her retirement, effective June 1, 2024.

**BE IT FURTHER RESOLVED**, the current Chief Financial Officer is hereby granted flexibility to schedule the Interim Assistant's hours that may differ from the Employee Handbook provided the schedule meets the requirements of the office.

**BE IT FURTHER RESOLVED**, this resolution clarifies that Judith Curran will also assume the positions of Treasurer and Tax Search Officer, effective June 1, 2024, each for the unexpired portion of a one-year term expiring December 31, 2024 with salaries for these positions as provided for in the salary ordinance.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

#### **Resolution #078:3'2024: Introduction Ordinance #826: 2024 Salary Ordinance**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at a regular meeting of the Mayor and Council of the Borough of Alpine held on March 27, 2024.

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine, in the County of Bergen and State of New Jersey, that an Ordinance entitled:

**"AN ORDINANCE PROVIDING FOR THE SALARIES, WAGES OR COMPENSATION OF OFFICERS, EMPLOYEES, OFFICIALS OF THE BOROUGH OF ALPINE IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY."**

pass on first reading and remain on file with the Clerk for public inspection until public hearing thereon and further consideration thereof, which hearing shall be held in the Council Chambers, Alpine Municipal Building, Church Street, Alpine, New Jersey on April 24, 2024 at 7:30

p.m. prevailing time or as soon thereafter as the matter can be heard, at which time and place all persons interested in said Ordinance will be heard.

The Borough Clerk is hereby directed to publish said Ordinance in full or by title, together with the Notice of Hearing thereon in the Record according to law.

**BE IT FURTHER RESOLVED**, that a copy of said Ordinance shall be posted on the bulletin board in the lobby of the Borough Hall and copies shall be made available to the members of the public who shall request the same.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #079:3'2024: Introduction Ordinance #827: 2024 Capital Bond – Various Improvements**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at this regular meeting of the Mayor and Council of the Borough of Alpine held on March 27, 2024

**BE IT RESOLVED** that the ordinance entitled:

**"BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY AND NEW INFORMATION TECHNOLOGY EQUIPMENT IN, BY AND FOR THE BOROUGH OF ALPINE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$451,000 TO PAY THE COST THEREOF, TO APPROPRIATE STATE GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS."**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 24th day of April, 2024, at 7:30 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

**VOTE: AYES:** Bosworth, A. Frankel, Gerstein, Kupferschmid **Absent:** Cohen, V. Frankel, **MOTION APPROVED**

**Resolution #080:3'2024: Introduction Ordinance #828: To Authorize the Purchase of Real Property Located at 24 Robin Lane in the Borough of alpine (Block 39 Lot 8)**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at a regular meeting of the Mayor and Council of the Borough of Alpine, held on Wednesday, March 27, 2024,

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Alpine, in the County of Bergen and State of New Jersey, that an Ordinance entitled:

**AN ORDINANCE TO AUTHORIZE THE PURCHASE OF REAL PROPERTY LOCATED AT 24 ROBIN LANE, IN THE BOROUGH OF ALPINE, COUNTY OF BERGEN AND STATE OF NEW JERSEY"**

pass on first reading and remain on file with the Clerk for public inspection until public hearing thereon and further consideration thereof, which hearing shall be held in the Borough Hall, Alpine, New Jersey on Wednesday, April 24, 2024 at 7:30 p.m. prevailing time, or as soon thereafter as the matter can be heard, at which time and place all persons interested in said Ordinance will be heard.

The Borough Clerk is hereby directed to publish said Ordinance in full or by summary ten days prior to the date fixed for further consideration for final passage together with the Notice of Hearing thereon in The Record according to law.

**BE IT FURTHER RESOLVED** that a copy of said Ordinance shall be posted on the bulletin board in the lobby of the Borough Hall and copies shall be made available to the members of the public who shall request the same.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #081:3'2024: Landscaping Services Agreement for Swim Club**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at a regular meeting of the Mayor and Council of the Borough of Alpine, held on Wednesday, March 27, 2024.

**WHEREAS**, the Borough is in need of landscaping services for its municipal pool; and



**WHEREAS**, the cost of landscaping services between May 1, 2024 and October 31, 2024 are estimated at less than \$17,500.00; and

**WHEREAS**, said amount is less than the bid threshold under the Local Public Contracts Law:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Alpine that Kings Woods Landscaping is hired to perform the landscaping services at the municipal pool from May 1, 2024 through October 31, 2024 for a price of \$200.00 per month; and

**BE IT FURTHER RESOLVED** that Kings Woods Landscaping is assigned a parking area in the DPW parking lot on a monthly basis for a parking fee at the rate of \$200.00 per month for a period of time commencing May 1, 2024 and not later than October 31, 2024.

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Alpine of the intent to reaffirm that this Kings Woods Landscaping agreement has been in effect since 2004.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

#### **Resolution #082:3'2024: 2024 Alpine Swim Club Fees**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At this regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, March 27, 2024.

**WHEREAS**, Borough Ordinance 754 provides that the Mayor and Council shall annually set the fees of the Alpine Swim Club; and

**WHEREAS**, the Alpine Swim Club Subcommittee have recommended the following fee schedule for the 2024 season:

<b>2024 Fee Schedule for Alpine Swim Club</b>	
Alpine resident, single or family	\$ 400.00
Non-resident, family	\$ 950.00
Non-resident, single	\$ 600.00
Non-resident discount for payment before May 15th <i>Applies to all non-resident memberships</i>	\$ (50.00)
Alpine resident discount for payment before May 15th	None
Alpine resident nanny addition* <i>* Requires documentation of proof of employment</i>	\$ 150.00
Non-resident nanny addition* <i>*Requires documentation of proof of employment</i>	\$ 150.00
Guest Fees per person/per visit (over 2 years of age)* <i>* Limit: three visits per guest per season</i>	\$ 10.00

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Alpine adopt same as the 2024 Fee Schedule for the Alpine Swim Club.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

#### **Resolution #083:3'2024: Authorization of Bergen County Mosquito Spraying**

**OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at a regular meeting of the Mayor and Council of the Borough of Alpine held on March 27, 2024

**WHEREAS**, the Bergen County Mosquito Control Division has in the past conducted aerial spraying for mosquito larvae in the Borough of Alpine during mosquito breeding months in the best interests of the health and safety of the residents, and

**WHEREAS**, the Bergen County Mosquito Control Division is required by law to have on file a letter from the Borough of Alpine granting permission to perform this service, as needed, throughout the summer months, and

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Clerk be authorized to write a letter granting the Bergen County Mosquito Control Division to provide said services for the 2024 season, and

**BE IT FURTHER RESOLVED**, that the Borough Clerk notify the Bergen County Mosquito Control Division of the Mayor and Council stipulation that the Borough of Alpine be provided with **24-hour advance notice preceding any spraying activity** within the Borough.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #084:3'2024: Authorizing Utilization of Alpine Police Officers for Gran Fondo New York Bike Tour – Sunday, May 19, 2024****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

At this regular meeting of the Alpine Mayor & Council, County of Bergen, State of New Jersey held on March 27, 2024

**WHEREAS**, Gran Fondo New York (GFNY) is a for-profit organization that donates to local charities and has held their 100 Mile Bike Tour event in previous years; and

**WHEREAS**, GFNY has again requested assistance from Alpine Police to control traffic to enable the cyclists to ride on a traffic-moderated course. The route is largely the same as in past years: northbound entering Alpine's 9W northbound from PIP's Henry Hudson Drive, at PIP Exit 2 and southbound entering 9W from NYS and finishing along PIP's Henry Hudson Drive; and

**WHEREAS**, Police Chief Matthew Kent will be actively coordinating with GFNY regarding the necessary police assistance and has no objections, subject to GFNY's necessary coordination with all surrounding towns involved; and

**WHEREAS**, GFNY agrees to pay all costs associated with this permission and police overtime upon receipt of invoices; and

**WHEREAS**, the Certificate of Liability Insurance and Hold Harmless Agreement provided by GFNY have been reviewed and approved by the Borough's Risk Manager;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Alpine authorize the utilization of Alpine Police Officers for GFNY's 100 Mile Bike Tour to be held on Sunday, May 19, 2024.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #085:3'2024: Authorizing Temporary Telecommunications Tower****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at the regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, March 27, 2024

**WHEREAS**, by resolution dated September 27, 2023 a lease agreement was authorized with DISH Wireless for co-location on the telecommunications tower and DISH Wireless has subsequently advised that their equipment is not supported based on their recent structural analysis.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor and Council hereby authorize the placement of a temporary telecommunications tower adjacent to the existing tower location and within the treeline as an interim alternative until structural needs can be addressed, subject to review and approval of plans by the Borough Engineer and appropriate Borough Officials.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #086:3'2024: Authorizing Borough Engineer to Prepare Bid Package and Advertise for Bids for NJDCA Local Recreational Improvement – Alpine Athletic Field Enhancement - Walking Track (FY 2023)****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at the regular meeting of the Alpine Mayor and Council held on Wednesday, March 27, 2024 to authorize the Borough Engineer to prepare bid specifications and advertise for Bids for the NJDCA Local Recreational Improvement – Alpine Athletic Field Enhancement- Walking Track (FY 2023), pending final adoption and estoppel period of a Capital Bond Ordinance for this purpose.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**Resolution #087:3'2024: Authorizing Change of Professional Service for the Borough's Special Labor Counsel****OFFERED BY:** Councilwoman Gerstein **SECONDED BY:** Councilman Kupferschmid

at the regular meeting of the Alpine Mayor and Council held on Wednesday, March 27, 2024 to authorize change of Professional Service for the Borough's Special Labor Counsel, changing from the firm of Genova Burns LLC to PEM Law LLP of West Orange, NJ in order for the Borough's labor matters to remain with current Special Labor Counsel Jennifer Roselle, Esq.

**VOTE: AYES:** Bosworth, Cohen, A. Frankel, Gerstein, Kupferschmid **Absent:** V. Frankel, **MOTION APPROVED**

**End of Consent Agenda****COMMUNICATIONS: WRITTEN AND ORAL** None

**EXECUTIVE SESSION** – None

**ADJOURNMENT**

Upon a motion by Councilman Kupferschmid, seconded by Councilwoman Gerstein and approved by all this regular meeting of the Mayor and Council adjourned at 8:05 PM.

Respectfully submitted,

Stephanie Wehmann  
Municipal Clerk

**2024 MUNICIPAL BUDGET  
of the Borough of Alpine  
County of Bergen  
for the fiscal year 2024**

**Revenue and Appropriation Summaries**

Summary of Revenues	Anticipated	
	2024	2023
1. Surplus	\$ 1,070,000	\$ 1,050,000
2. Total Miscellaneous Revenues	1,706,077	1,721,892
3. Receipts from Delinquent Taxes	200,000	180,000
4. Local Tax for Municipal Purposes	3,937,347	3,803,156
<b>Total General Revenues</b>	<b>\$ 6,913,424</b>	<b>\$ 6,755,048</b>

Summary of Appropriations	2024 Budget	Final 2023 Budget
1. Operating Expenses: Salaries & Wages	\$ 2,926,600	\$ 2,995,380
Other Expenses	1,835,299	1,692,715
2. Deferred Charges & Other Appropriations	932,255	829,376
3. Capital Improvements	12,000	76,707
4. Debt Service (Include for School Purposes)	327,270	295,870
5. Reserve for Uncollected Taxes	880,000	865,000
<b>Total General Appropriations</b>	<b>\$ 6,913,424</b>	<b>\$ 6,755,048</b>
<b>Total Number of Employees</b>	<b>31</b>	<b>30</b>

**2024 Dedicated Open Space Trust Fund**

Summary of Revenues	Anticipated	
	2024	2023
1. Amount to be Raised by Taxes	\$ 99,308	\$ 98,868
2. Reserve Funds		
<b>Total General Revenues</b>	<b>\$ 99,308</b>	<b>\$ 98,868</b>

Summary of Appropriations	2024 Budget	Final 2023 Budget
1. Salaries and Wages		
2. Other Expenses		
3. Capital Improvements		
4. Debt Service		
5. Reserve for Future Use	\$ 99,308	\$ 98,868
<b>Total General Appropriations</b>	<b>\$ 99,308</b>	<b>\$ 98,868</b>

Debt Information - Bonds, Notes and Loans				
	General	Open Space		
Interest on Bonds		-		
Interest on Notes	87,270			
Principal on Bonds				
Principal on Notes	240,000			
Repayment of Loans				
Outstanding Balance - 12/31/2023	1,939,000	-		