

**MAYOR AND COUNCIL
REGULAR MEETING
July 23, 2025 @ 7:30 P.M.
BOROUGH HALL - 100 CHURCH STREET - ALPINE, NJ
(This meeting was recorded in its entirety)**

CALL TO ORDER / PUBLIC ANNOUNCEMENT / PLEDGE OF ALLEGIANCE

The Mayor and Council, Borough of Alpine, convened for this Regular Meeting on July 23, 2025, at 7:30 P.M. in the Alpine Borough Hall. The Public Announcement was read: *In accordance with the provisions of the New Jersey Open Public Meetings Law, the notice of this Regular meeting has met the requirements of the law by being e-mailed to The Record, posted on the bulletin board of the lobby in the Borough Hall and on the website and a copy filed in the office of the Borough Clerk.*

ROLL CALL

Paul H. Tomasko, Mayor	Present	Gayle Gerstein, Council President	Present
George Abad, Councilman	Present (7:32 pm)	Scott Bosworth, Councilman	Present
Steven Cohen, Councilman	Present	Arthur Frankel, Councilman	Present
David Kupferschmid, Councilman	Absent		

Staff Present on Dais: Borough Engineer Perry Frenzel, Borough Attorney Levi Kool (by phone), Borough Clerk Stephanie Wehmann

PUBLIC COMMENTS

Mayor Tomasko opened for public comment. Hearing none, the public portion of the meeting was closed.

REPORT OF THE FINANCE COMMITTEE

ConnectOne Bank Current Operating Account **\$3,117,703.59**

Resolution 143:07'2025: Return of Bonds or Escrow

OFFERED BY: Councilman Cohen **SECONDED BY:** Councilwoman Gerstein

At a regular meeting of the Mayor and Council of the Borough of Alpine held on July 23, 2025, to return the following bonds or escrows:

Block	Lot	Name	Type	Amount
70	9	Loconte, Peter	Engineering/Soil	1,146.50

Roll Call Vote: Ayes: Bosworth, Cohen, Frankel, Gerstein **Absent:** Abad, Kupferschmid **MOTION APPROVED**

Resolution 144:07'2025: Approval of Bills and Claims

OFFERED BY: Councilman Cohen **SECONDED BY:** Councilwoman Gerstein

At a regular meeting of the Mayor and Council of the Borough of Alpine held on July 23, 2025, to approve the bills and claims as outlined in the Finance Report.

Roll Call Vote: Ayes: Bosworth, Cohen, Frankel, Gerstein **Absent:** Abad, Kupferschmid **MOTION APPROVED**

Resolution 145:07'2025: To Approve the Corrective Action Plan Implemented as a Result of the 2024 Municipal Audit Report

OFFERED BY: Councilman Cohen **SECONDED BY:** Councilwoman Gerstein

at a regular meeting of the Mayor and Council of the Borough of Alpine, held on Wednesday, July 23, 2025
WHEREAS, the 2024 Annual Audit of the Borough of Alpine, conducted by Lerch, Vinci & Bliss, LLP contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the current Certified Municipal Financial Officer; and

WHEREAS, the current Certified Municipal Financial Officer, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditors;

These minutes have been approved by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Alpine, that the Corrective Action Plan for the 2024 Annual Audit, hereto attached, is hereby approved and accepted; and **BE IT FURTHER RESOLVED** that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the New Jersey Division of Local Government Services.

Roll Call Vote: Ayes: Bosworth, Cohen, Frankel, Gerstein **Absent:** Abad, Kupferschmid **MOTION APPROVED**

Councilman Abad joined the meeting at this point (7:32 p.m.). The Mayor stated that he had shared that he would be a few minutes late. It is noted, Councilman Kupferschmid had also shared that he would be unable to attend this meeting. The Borough Attorney is attending the meeting by phone.

TAX ASSESSOR'S REPORT The report is available for review

MAYOR'S REPORT The tax rate came in lower than had been expected. The Swim Club is mid-season. It currently has 50 members and can always use more. This week, 887 Closter Dock Road is officially being sold to a family that intends to live there.

REPORTS OF THE STANDING COMMITTEES

Administration Department There were 56 OPRA requests during the past month, bringing the total to 333 for the year.

Building Department 65 scheduled inspections, 1 driveway permit, 9 tree permits, 3 soil moving applications, 4 zoning review applications, and 1 miscellaneous application. The report is on file.

Department of Public Works The DPW report is on file.

Fire Department The statistics are on file.

Police Department There were 31 summonses issued. There were 2 motor vehicle accidents, both resulting in injuries. The balance of the report is on file.

Resolution 146:07'2025: Accepting the Reports of the Standing Committees

OFFERED BY: Councilman Cohen **SECONDED BY:** Councilwoman Gerstein

at the regular meeting of the Alpine Mayor and Council held on Wednesday, July 23, 2025 to accept the reports of the standing committees.

Roll Call Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid **MOTION APPROVED**

BOARD OF EDUCATION LIAISON'S REPORT no report

BOROUGH ATTORNEY'S REPORT no report

BOROUGH ENGINEER'S REPORT The milling of Anderson Avenue is scheduled for Friday, with the paving scheduled for August 4, weather permitting.

UNFINISHED BUSINESS none

NEW BUSINESS CONSENT AGENDA

Resolution 147:07'2025: Approval of Minutes-Regular Meeting June 25, 2025

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

at the regular meeting of the Alpine Mayor and Council held on Wednesday, July 23, 2025 to approve the minutes of The Regular Meeting June 25, 2025.

Roll Call Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid **MOTION APPROVED**

Resolution 148:07'2025: Authorizing Acquisition of Pierce Manufacturing Inc. Pumper (Contract No. FS12-23)

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

At a regular meeting of the Alpine Mayor and Council held Wednesday, July 23, 2025

These minutes have been approved by the Mayor and Council.

WHEREAS, there exists a need for the Borough of Alpine to purchase a new fire pumper apparatus; and

WHEREAS, P.L. 2011, c. 139 permits local government units to utilize national cooperative contracts as a method of procurement for goods and services pursuant to N.J.S.A. 52:34-6.2.(b)(3); and

WHEREAS, Borough of Alpine Resolution #176:9'2014 authorizes the Borough of Alpine to utilize the Houston-Galveston Area Council's National Cooperative Purchasing Program (hereinafter HGAC) as a duly qualified cooperative purchasing entity recognized by the State of New Jersey; and

WHEREAS, pursuant to said Resolution, the Mayor and Council of the Borough of Alpine entered into an agreement with HGAC thereby allowing the Borough to make purchases through HGAC in compliance with P.L. 2011, c. 139; and

WHEREAS, the Alpine Fire Department solicited and received a quote dated May 13, 2025 from Pierce Manufacturing, Inc of Appleton, Wisconsin, represented in New Jersey by Fire & Safety Services, Ltd. of South Plainfield, NJ as the New Jersey sole source authorized dealer/vendor under National Purchasing Contract #FS12-23, for one (1) Pierce Enforcer Pumper Fire Apparatus (base model 23P-105-Enforcer Pumper-1023, 750 tank/ 1500 pump) with options utilizing National Houston-Galveston Area Council's Cooperative National Purchasing Program (HGAC) National Purchasing Contract in the amount of \$1,094,356.77; and

WHEREAS, the Fire Chief and Qualified Purchasing Agent have recommended purchasing the described fire pumper truck after considering all factors including comparing the cost of the vehicle through HGAC as opposed to purchasing the vehicle through a state contract or through a public bidding process; and

WHEREAS, the Borough of Alpine requested and received from Piece Manufacturing, Inc. required documents pursuant to P.L. 2011, c. 139, to be in compliance with N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, funding is provided and

WHEREAS, the Borough of Alpine published a Notice of Intent to Award this Contract under a National Cooperative Purchasing Agreement in The Record on July 2, 2025 and posted same on the ~~Borough website~~ and the bulletin board for such official notices in the lobby of the Borough Hall and the time period for comments ended on July 16, 2025; and

WHEREAS, no comments were received and the Qualified Purchasing Agent for the Borough of Alpine has reviewed and approved the Borough's intention to purchase to purchase the fire pumper apparatus through the HGAC national cooperative contract; and

WHEREAS, the Chief Financial Officer for the Borough of Alpine has certified that sufficient funds are available for payment of the contract amount through Capital Bond Ordinance #840 as finally adopted April 23, 2025 and denoted by line item C-04-25-840-203 in the Capital Budget and the statutory 20 day waiting period has run its course, and as evidenced by the Certification of Availability of Funds attached hereto;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey hereby authorizes a Contract with Fire & Safety Services Ltd of South Plainfield, NJ as the New Jersey sole source authorized dealer/vendor of Pierce Manufacturing, Inc., HGAC National Purchasing Contract #FS12-23 for the purchase of one (1) Pierce Enforcer Pumper Fire Apparatus (base model 23P-105-Enforcer Pumper-1023, 750 tank/ 1500 pump) with options for an amount not to exceed \$1,094,356.77 in accordance with the quoted HGAC Contract Pricing Worksheet and proposal dated May 13, 2025.

BE IT FURTHER RESOLVED that the Mayor and Clerk be and hereby are authorized to execute a purchase contract in fulfillment of the above. The Municipal Clerk shall forward a copy of this Resolution to the Qualified Purchasing Agent, Chief Financial Officer/Treasurer, Fire Chief, and Fire & Safety Services Ltd., of South Plainfield, NJ

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid **MOTION APPROVED**

Resolution 149:07'2025: Adjustment of Public Bid Threshold Retroactive to July 1, 2025

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

At this regular meeting of the Borough of Alpine Mayor and Council held Wednesday, July 23, 2025

WHEREAS, pursuant to Resolution #015:01'2025, adopted January 6, 2025, the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey, appointed Erik Lenander as its Qualified Purchasing Agent for CY 2025 and maintains its bid threshold at \$44,000 and its quote threshold at \$6,600; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b) and Local Finance Notice 2025-08, the State Treasurer has authorized an adjustment to the bid threshold, effective July 1, 2025, for contracting units subject to the Local Public Contracts Law, which allows local contracting units with an appointed Qualified Purchasing Agent to increase their bid threshold to a maximum of \$53,000 and its quote threshold to \$7,950; and

These minutes have been approved by the Mayor and Council.

WHEREAS, the Borough of Alpine desires to increase its bid threshold from \$44,000 to \$53,000 and its quote threshold from \$6,600 to \$7,950.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey, hereby adjusts its bid threshold to \$53,000 and quote threshold to \$7,950, retroactive to July 1, 2025; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid **MOTION APPROVED**

Resolution 150:07'2025: Award of Quote-Computer Upgrade Police & Administration Departments

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

At this meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, July 23, 2025

WHEREAS, a need has been identified to purchase and install (4) computers for the Administrative Offices [(1) Deputy Borough Clerk Desktop, (1) Fire Official Laptop] and the Police Department [(1) Captain Office Desktop, (1) Internet Desktop]; and

WHEREAS, the Borough of Alpine received quotes for hardware per unit without installation or software, one from Dell for \$1,315.36 per desktop unit and \$982.49 per laptop unit, one from HP for \$999.00 per desktop unit and \$1,055.00 per laptop unit, and one from Palisades Sales Corporation for \$925.00 per desktop unit and \$832.00 per laptop unit; and

WHEREAS, DART Computer Services, Inc. has quoted software and installation at \$725.00 per desktop unit and \$350.00 per laptop unit; and

WHEREAS, these quotes were reviewed, and a recommendation made by the Police Chief and the Borough Clerk that the quote be awarded for the following lowest responsible quotes:

- Palisades Sales Corporation of Old Tappan, NJ for \$925.00 per desktop unit and \$832.00 per laptop unit (\$3,607.00 total)
- DART Computer Services, Inc. of Rivervale, NJ for \$725.00 per desktop unit and \$350.00 per laptop unit (\$2,525.00 total)

WHEREAS, funds for this purpose have been provided for in the following accounts:

5-01-20-140-020 Cyber Security/IT

and this vendors' Business Registration Certificates are on file. The QPA has reviewed this resolution and the Chief Financial Officer has provided the Certification of Availability of Funds.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Alpine hereby award the quotes to purchase and install (4) computers for the Administration and Police Departments to Palisades Sales Corporation of Old Tappan, NJ for \$3,607.00 and DART Computer Services, Inc. of Rivervale, NJ for \$2,525.00 for a total of \$6,132.00

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

Resolution 151:07'2025: Amend Resolution No. 139:06'2025 Reaffirming Superintendent Salary Increase & Correction to Salary Increase for Foreman

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

And approved by all those eligible to vote at a regular meeting of the Alpine Mayor and Council held Wednesday, July 23, 2025

WHEREAS, this resolution corrects an inadvertent calculation error for Foreman salary in resolution #139:06'2025 previously approved by the Council on June 25, 2025;

WHEREAS, the Mayor and Council reviewed the job requirements and performance of the full-time employees of the Department of Public Works, finding same worthy of monetary recognition meriting salary adjustments;

WHEREAS, upon recommendation of the DPW Superintendent, **J. Stuart Davis**, currently Equipment Operator I be promoted to the position of **DPW Foreman** at the adjusted salary for such position set forth below;

NOW, THEREFORE, BE IT RESOLVED, the following DPW salaries be adjusted as per below and as set at per the 2025 Salary Ordinance No. 842:

DPW Superintendent - \$160,395.00

These minutes have been approved by the Mayor and Council.

Foreman - \$ 99,585.00

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

Resolution 152:07'2025: Introduction Ordinance #844 Amending Section 209-3 of the Alpine Municipal Code Entitled "Parking"

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

at a regular meeting of the Mayor and Council of the Borough of Alpine held on July 23, 2025

BE IT RESOLVED, by the Mayor and Council of the Borough of Alpine, in the County of Bergen and State of New Jersey, that an Ordinance entitled:

AN ORDINANCE BY THE BOROUGH OF ALPINE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY AMENDING SECTION 209-3 OF THE ALPINE MUNICIPAL CODE ENTITLED "PARKING"

pass on first reading and remain on file with the Clerk for public inspection until public hearing thereon and further consideration thereof, which hearing shall be held in the Council Chambers, Alpine Municipal Building, Church Street, Alpine, New Jersey on Wednesday, August 27, 2025 at 7:30 p.m. prevailing time or as soon thereafter as the matter can be heard, at which time and place all persons interested in said Ordinance will be heard.

The Borough Clerk is hereby directed to publish said Ordinance in full or by title, together with the Notice of Hearing thereon in the Record according to law.

BE IT FURTHER RESOLVED, that a copy of said Ordinance shall be posted on the bulletin board in the lobby of the Borough Hall and copies shall be made available to the members of the public who shall request the same.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

Resolution 153:07'2025: Creating and Implementing a Long-Range Plan to Address Drainage Issues

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

WHEREAS, The Alpine Mayor and Council declares that it is in the best interests of the community to address drainage problems in a comprehensive and orderly fashion that aligns with N.J.S.A 59:1.1, et seq., and

WHEREAS, New Jersey Statute Section 59:1-1, et seq., provides limitations on liability for public entities for conditions of public property where the public entity exercises appropriate discretion in the allocation of funds of public improvements. The limitation of liability is commonly known as "scarce resource immunity," and

WHEREAS, The Legislature in NJSA 59: 1-2 quoted Chief Justice Joseph Weintraub by declaring that: "The Legislature recognizes the inherently unfair and inequitable results which occur in the strict application of traditional doctrine of sovereign immunity. On the other hand, the Legislature recognizes that while a private entrepreneur may readily be held liable for negligence within the chosen ambit of his activity, the area within which government has the power to act for the public good is almost without limit and therefore government should not have the duty to do everything that might be done.

WHEREAS, NJSA 59:2-3 c provides:

"A public entity is not liable for the exercise of discretion in determining whether to seek or whether to provide the resources necessary for the purchase of equipment, the construction or maintenance of facilities, the hiring of personnel, and in general, the provision of adequate services;"

WHEREAS, NJSA 59:2-3 (d) provides:

"A public entity is not liable for the exercise of discretion when, in the fact of competing demands, it determines whether or not to utilize or apply existing resources, including those allocated for equipment, facilities and personnel unless a court concludes that the determination of the public entity was palpably unreasonable;" and

WHEREAS, this resolution is narrowly limited to outlining the application of scarce resources for the purpose of addressing the overall health, safety, and welfare of the general community; and

WHEREAS, The Alpine Mayor and Council hereby determines that the appropriate way to continue to address this wide-ranging community wide issue is as follows.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Alpine, County of Bergen, State of New Jersey as follows:

1. The Borough Engineer is directed to prepare a Watershed Assessment by developing an electronic infrastructure map that delineates the location of the stormwater features that are owned or operated by the municipality including easements and features owned by others in the community.
2. The Borough Engineer is directed to prepare a Watershed Improvement Plan Report including:

These minutes have been approved by the Mayor and Council.

- a. A summary of proposed flood prevention improvement projects, both public and private.
 - b. The proposed implementation schedule.
 - c. Costs, broken down by project and year.
 - d. Funding opportunities.
3. Each year, as part of the annual budget process, the Mayor & Council may include in the long-term capital plan sufficient funds to implement this Watershed Improvement Plan over a reasonable period considering other demands on municipal scarce resources.
 4. Each year, as part of the annual budget process, the Mayor & Council may include current year operating budget and capital budget sufficient funds to implement this Watershed Improvement Plan over a reasonable period considering other demands on municipal scarce resources.
 5. Each year, if limited resources require allocation as part of the annual process, the Borough Engineer may identify and recommend to the Mayor & Council the work that can be completed and the work that cannot be completed or addressed.
 6. Failure to appropriate funds or failure to spend an appropriation shall be deemed as exercise of governmental discretion in face of competing demands.
 7. Every two years, the Mayor & Council may direct that the Borough Engineer to update the Watershed Assessment and the Watershed Improvement Plan as appropriate.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

Resolution 154:07'2025: Authorizing Entry into an Interlocal Sewer Service Agreement with the Borough of Demarest and 11 Duck Pond Road (Lot 1, Block 51)

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

at a regular meeting of the Mayor and Council of the Borough of Alpine, held on Wednesday, July 23, 2025:

WHEREAS, the Borough of Alpine has received a request from the owners of property located at 11 Duck Pond Road (Lot 1, Block 51) to connect into the sanitary sewer system of the Borough of Demarest; and

WHEREAS, the Borough of Alpine has in the past entered into an interlocal agreement with the Borough of Demarest to permit a connection into its sanitary sewer system on behalf of an Alpine property owner; and

WHEREAS, the property is located within 100 feet of the Demarest sanitary sewer system and consequently under applicable rules and regulations a septic system permit cannot be issued; and

WHEREAS, the Borough Engineer has received the request and has no objection to allowing the connection subject to certain conditions.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Alpine that the request to allow 11 Duck Pond Road (Lot 1, Block 51) to connect into the borough of Demarest sanitary sewer system is granted subject to the following conditions:

1. The property owner must submit a deposit to the Borough of Alpine in the amount of \$2,500.00 as escrow for professional services (see Ordinance No. 522).
2. The property owner shall pay to the Borough of Alpine all fees required and related to street openings and repairs or maintenance in connection with the extension of the sanitary sewer line and installation of the sanitary sewer lateral, if applicable.
3. The property owner shall restore Duck Pond Road to the same and similar condition prior to the installation of the sewer line, if applicable.
4. The Borough of Alpine shall have no obligation to take any action to collect any fees which may be required to pay to the Borough of Demarest.
5. Entering into an interlocal agreement with the Borough of Demarest satisfactory to both municipalities and the property owner.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

Resolution 155:07'2025: Authorizing Waiver of Filming Hours Film Permit Application No. 125-25

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

at the regular meeting of the Alpine Mayor and Council held on Wednesday, July 23, 2025

WHEREAS, Chapter 114 of the Borough Code entitled "Filming" sets forth the duration for which filming may occur in a residential zone in section 114-3(D) and hours during which filming shall be permitted in residential zones in section 114-4(E), only Monday through Friday between the hours of 8 AM and 7 PM or sundown, whichever is earlier; and

WHEREAS, Film Permit Applicant Happy Hive Productions (Film Permit Application No. 125-25) has requested a waiver of the time provision in order to film from 6 AM to 11 PM for two days of filming activities (up to a max of four days per Borough Code, not including additional days of preparation and wrap activities) in accordance with the appeal procedure provided by the film ordinance; and

WHEREAS, the film permit application has been reviewed by the appropriate departments and officials with no objections noted and Certificate(s) of insurance and hold harmless agreement are subject to review by the Borough's Risk Management Consultant;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Alpine authorize a waiver for Film Permit Applicant Happy Hive Productions (Film Permit Application No. 125-25) for two days of filming activities (up to a max of four days per Borough Code, not including additional days of preparation and wrap activities) **subject to compliance with all other provisions of the Ch. 114 Filming ordinance, including notice to property owners within 200-feet of the filming location at least 10 days prior to filming.**

Vote: Ayes: Abad, Cohen, Frankel, Gerstein **Abstain:** Bosworth **Absent:** Kupferschmid **MOTION APPROVED**

Resolution 156:07'2025: Appointment of Assistant Tax-Finance Clerk

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

At this regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, July 23, 2025 to confirm appointment of **Alexander Maillander** as **full-time Assistant Tax-Finance Clerk** at the starting salary of \$65,000 per year with benefits and conditions of employment per the current Employee Handbook with an effective start date retroactive to July 15, 2025.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid **MOTION APPROVED**

Resolution 157:07'2025: Appointment of DPW Equipment Operator

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

At this regular meeting of the Mayor and Council of the Borough of Alpine held on Wednesday, July 23, 2025 to confirm appointment of **Ian McCracken** as **full-time DPW Equipment Operator** at the starting salary of \$65,000 per year with benefits and conditions of employment per the current Employee Handbook with an effective start date retroactive to July 21, 2025.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid **MOTION APPROVED**

Resolution 158:07'2025: Authorizing Utilization of Alpine Police Officers-Best Buddies International, Inc. Bike Run October 4, 2025

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Abad

At this regular meeting of the Alpine Mayor & Council, County of Bergen, State of New Jersey held on July 23, 2025

WHEREAS, Best Buddies International, Inc. is a non-profit organization that is dedicated to supporting people with intellectual and developmental disabilities; and

WHEREAS, Best Buddies International, Inc. has requested assistance from Alpine Police to control traffic to enable the cyclists to ride on a traffic-moderated course. Approximately 300 cyclists will embark from Central Park, New York City to Bear Mountain State Park, traversing through the Borough Alpine along Route 9W from the Tenafly border to the New York state line; and

WHEREAS, Police Chief Matthew Kent will be actively coordinating with the organization regarding the necessary police assistance and has no objections, subject to Best Buddies International's necessary coordination with all surrounding towns involved; and

WHEREAS, Best Buddies International agrees to pay all costs associated with this permission and police overtime upon receipt of invoices; and

WHEREAS, the Certificate of Liability Insurance and Hold Harmless Agreement provided by Best Buddies International have been reviewed and approved by the Borough's Risk Manager;

These minutes have been approved by the Mayor and Council.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Alpine authorize the utilization of Alpine Police Officers for Best Buddies International bike run to be held on Saturday, October 4, 2025.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

Mayor Tomasko recognized two members of the audience, Scott Ferlisi and Louis Zuppari, who attended on behalf of the production company the interest of the film permit waiver that was approved at this meeting.

EXECUTIVE SESSION not needed for Personnel Matter.

Resolution 159:07'2025: Extension of Medical Leave for Work-Related Injury

OFFERED BY: Councilwoman Gerstein **SECONDED BY:** Councilman Cohen

at a regular meeting of the Mayor and Council of the Borough of Alpine, held on July 23, 2025

WHEREAS, Patrol Officer Christopher Amato has been incapacitated since October 31, 2024 due to a work-related incident; and

WHEREAS, Sections 23 and 24 et. seq. of the Agreement between the Borough of Alpine and PBA Local #399 effective January 1, 2023 provides that an Employee shall be retained on the payroll at full salary and benefits for a continued period of six months during the continuance of said incapacitation and that the Governing body shall have the option of extending the period during which an Employee shall receive the benefit of this Article on an individual basis and after considering the merits of each case; and

WHEREAS, at the regular meeting of the Mayor and Council held April 23, 2025 continuation of full salary and benefits for the above-named employee was approved by resolution for a period of **90 days effective May 1, 2025**; and

WHEREAS, the Mayor and Council of the Borough of Alpine concurs with the Police Committee and that the above-named employee be continued at full salary and benefits for an additional **90 days effective May 1, 2025** through July 29, 2025

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Alpine concurs with the Police Committee and that the above-named employee be continued at full salary and benefits for an additional **60 days effective July 30, 2025 through September 27, 2025**.

Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

COMMUNICATIONS WRITTEN AND ORAL none

EXECUTIVE SESSION Resolution 160:07'2025 RESOLUTION TO GO INTO EXECUTIVE SESSION FOR MATTERS OF ACQUISITION OF REALTY

OFFERED BY: Councilman Frankel **SECONDED BY:** Councilwoman Gerstein

At a regular meeting of the Mayor and Council of the Borough of Alpine, held on July 23, 2025,

WHEREAS, the Mayor and Council of the Borough of Alpine is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Mayor and Council of the Borough of Alpine to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b subsection designated below:

(b)(5) Matters Relating to Acquisition of Realty

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Alpine, assembled in public session on July 23, 2025, that an Executive Session closed to the public shall be held for the discussion of matters relating to the specific items designated above; and

BE IT FURTHER RESOLVED, that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Roll Call Vote: Ayes: Abad, Bosworth, Cohen, Frankel, Gerstein **Absent:** Kupferschmid

MOTION APPROVED

These minutes have been approved by the Mayor and Council.

ADJOURNMENT

Upon a motion by Councilman Cohen, seconded by Councilwoman Gerstein, and approved by all, this regular meeting of the Mayor and Council adjourned at 7:56 PM.

Respectfully submitted,

Stephanie Wehmann
Municipal Clerk

July 23, 2025

CORRECTIVE ACTION REPORT

Borough of Alpine, Bergen County

Audit date: May 28, 2025

For year ended Dec. 31, 2024

Finding #1:

1. **Description:** Procedures be reviewed and revised to ensure general ledger account balances are reconciled to and in agreement with subsidiary ledgers and supporting records on a monthly basis.
2. **Analysis:** The audit revealed discrepancies between general ledger and subsidiary ledger balances that had not been reconciled at year end.
3. **Corrective Action:** The current CFO will review general ledger balances on a monthly basis and verify that they are in agreement with subsidiary ledger balances and other supporting documents.
4. **Implementation:** Immediately

Finding #2:

1. **Description:** All reconciling items on the monthly bank reconciliations be reviewed for validity and invalid items be cleared of record in a timely manner.
2. **Analysis:** The audit revealed several duplicate or invalid entries to be reviewed and cleared of record.
3. **Corrective Action:** The current CFO will continue to analyze and correct the invalid accounting entries and will review with audit staff for accuracy.
4. **Implementation:** August 2025

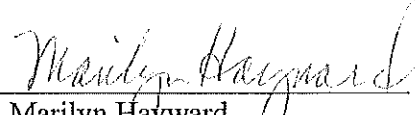
Finding #3:

1. **Description:** Procedures be revised to ensure purchase orders are issued and encumbered when contract awards are approved and expenditures are incurred during the year. In addition, approved purchase orders be issued prior to the ordering of

goods and services.

2. **Analysis:** The audit revealed that purchase orders were not issued and encumbered when certain contracts were approved and certain purchase orders were not approved and issued prior to the ordering of goods and services.
3. **Corrective Action:** All department heads have been notified of this recommendation and have been advised that every effort must be made to comply with this procedure.
4. **Implementation:** Immediately

A corrective action plan, which outlines actions the Borough of Alpine will take to correct the findings as listed above will be prepared in accordance with federal and state requirements. A copy of this plan will be placed on file and made available for public inspection in the office of the Borough Clerk in the Borough of Alpine within 45 days of this notice.


Marilyn Hayward
Chief Financial Officer
BOROUGH OF ALPINE